

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

2. The second part of the document outlines the procedures for handling discrepancies. It states that any differences between the recorded amounts and the actual amounts should be investigated immediately. The responsible parties should identify the cause of the error and take steps to correct it.

3. The third part of the document describes the process of reconciling accounts. It requires that all accounts be reconciled on a regular basis, typically at the end of each month. This process involves comparing the internal records with the bank statements to ensure they match.

4. The fourth part of the document discusses the importance of maintaining proper documentation. It states that all documents related to the transactions should be stored in a secure and organized manner. This includes receipts, invoices, and any other supporting documents.

5. The fifth part of the document outlines the responsibilities of the accounting staff. It states that they are responsible for ensuring that all transactions are recorded accurately and in a timely manner. They are also responsible for maintaining the integrity of the accounting system.

Accounting Procedures and Controls

6. The sixth part of the document discusses the importance of internal controls. It states that internal controls are essential for preventing and detecting errors and fraud. These controls should be designed to ensure that all transactions are properly authorized and recorded.

7. The seventh part of the document outlines the procedures for handling cash. It states that cash should be handled with the highest level of care and security. All cash transactions should be supported by a valid receipt, and the cash should be deposited in a bank account immediately.

8. The eighth part of the document discusses the importance of maintaining accurate records of fixed assets. It states that all fixed assets should be recorded at their original cost and depreciated over their useful life. This ensures that the financial statements accurately reflect the value of the company's assets.

9. The ninth part of the document outlines the procedures for handling payroll. It states that payroll should be calculated accurately and paid on time. All payroll transactions should be supported by a valid payroll record, and the company should maintain accurate records of all payroll transactions.

10. The tenth part of the document discusses the importance of maintaining accurate records of taxes. It states that all taxes should be calculated accurately and paid on time. The company should maintain accurate records of all tax transactions and should consult with a tax professional to ensure compliance with all applicable tax laws.

11. The eleventh part of the document outlines the procedures for handling accounts receivable. It states that all accounts receivable should be recorded accurately and monitored closely. The company should take steps to ensure that all accounts are paid on time and should follow up on any delinquent accounts.

12. The twelfth part of the document discusses the importance of maintaining accurate records of accounts payable. It states that all accounts payable should be recorded accurately and paid on time. The company should maintain accurate records of all accounts payable transactions and should follow up on any delinquent accounts.

ORDENANZA N° 47/2008

VISTO:

El alerta amarilla en nuestro país por casos de rabia en animales domésticos y;

CONSIDERANDO:

Que las provincias del Norte de nuestro País, como también Buenos Aires y Córdoba, se encuentran actualmente en alerta amarilla por casos de rabia en animales domésticos como perros y gatos.

Que en el límite de nuestro País con el vecino país Uruguay, quien ya se encuentra en alerta roja por la gran cantidad de casos de rabia, las autoridades argentinas han elaborado una normativa reglamentando la entrada y salida de animales.

Que en Córdoba y Buenos Aires, alrededor de 10 veterinarios se encuentran bajo tratamiento médico al haber sido atacados al momento de tratar a canes y felinos rabiosos.

Que este virus ha sufrido una mutación al aislarse en "cepas urbanas" lo que lo hace más peligroso.

Que atento a ello, y a efectos de que esta enfermedad no trascienda los límites de nuestro Departamento, se hace necesario que se diable un plan de trabajo a tales efectos.

Por ello y en uso de sus facultades

EL HONORABLE CONCEJO DELIBERANTE de TUPUNGATO

ORDENA

ARTÍCULO 1): Facultar al Departamento Ejecutivo Municipal, a realizar e implementar a la brevedad posible, una campaña de vacunación masiva de canes y felinos, contra el virus de la rabia, tanto de aquellos con asiento en viviendas familiares como también a animales callejeros que se encuentren en la vía pública.

ARTÍCULO 2): Facultar al Departamento Ejecutivo Municipal a realizar una campaña masiva de publicidad en los medios de comunicación departamentales con el fin de poner en conocimiento a la población de la campaña a realizarse en el Departamento.

ARTÍCULO 3): El gasto que demande la presente, impútese a la Jurisdicción 01- Departamento Ejecutivo.

ARTÍCULO 4): Comuníquese, publíquese, cúmplase, dése al Libro de Ordenanzas, insértese en el Digesto del H.C.D. y archívese.

Dada en la Sala de Sesiones, a veintidós días del mes de mayo del año dos mil ocho.



HONORABLE CONCEJO
DELIBERANTE - TUPUNGATO

Bucal
NELLY VELARDE
PRESIDENTE
H.C.D. TUPUNGATO

MUNICIPALIDAD DE TUPUNGATO
SECRETARIA H.C.D.
TUPUNGATO

Presentador: *26* *05*
Hora: *11:20* Exped. N°
Escrito de..... fs. con.....
Se Adjunta.....
Recibido por.....

Redigida según Decreto N°.....
De fecha.....